

**WASCO COUNTY BOARD OF COMMISSIONERS**  
**SPECIAL SESSION / AGENDA THURSDAY, JUNE 30, 2016**  
**LOCATION: Wasco County Courthouse, Room #302**  
**511 Washington Street, The Dalles, OR 97058**

**Public Comment:** Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.

**Departments:** Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

**NOTE:** With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. **Meetings are ADA accessible.** For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require an interpreter, please contact the Commission Office at least 7 days in advance. **Las reuniones son ADA accesibles.** Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900.

Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.

9:00 a.m.

**CALL TO ORDER**

*Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board.*

- Corrections or Additions to the Agenda
- [Discussion Items](#) (Items of general Commission discussion, not otherwise listed on the
- [Consent Agenda](#) (Items of a routine nature: minutes, documents, items previously discussed.) [Minutes:](#)  
[6.15.2016 Regular Session](#)

9:00 a.m.

[Budget Adjustment](#) – Mike Middleton

**NEW / OLD BUSINESS**  
**ADJOURN**



WASCO COUNTY BOARD OF COMMISSIONERS  
SPECIAL SESSION  
JUNE 30, 2016

PRESENT: Scott Hege, County Commissioner  
Steve Kramer, County Commissioner  
Rod Runyon, Commission Chair  
STAFF: Tyler Stone, Administrative Officer  
Kathy White, Executive Assistant

At 9:00 a.m. Chair Runyon opened the Special Session of the Board of Commissioners with the Pledge of Allegiance. Ms. White asked to add a Federal Lands Access Program (FLAP) grant Application for Public Works to the agenda.

Commissioner Kramer announced that Darrell Hill, former The Dalles Police Chief and Wasco County Sheriff, passed away at home last night. He said that services will be held at noon on Tuesday, July 5<sup>th</sup> at Spencer, Libby and Powell Funeral Home; he asked that everyone pray for the family.

**Agenda Item – FLAP Application**

Public Works Director Arthur Smith stated that FLAP does an annual request for projects to perform work on roads that provide access to federal lands; Wasco County has four such roads. He explained that he had submitted applications last year, one of which was not approved – he had thought that the unapproved application would roll into a queue for consideration in the next round of funding. He reported that he recently learned that his assumption was incorrect and the application would need to be re-submitted with new signatures. Mr. Smith said that the application is for an asphalt overlay on Dufur Valley Road; a section of that road has ruts and gouges that require

more than chip sealing.

{{{Commissioner Kramer moved to approve the FLAP Grant application to repair a portion of Dufur Valley Road. Commissioner Hege seconded the motion which passed unanimously.}}}

#### **Consent Agenda – 6.15.2016 Minutes**

Commissioner Hege noted that the heading of the minutes shows Chair Runyon as being absent from the session; Chair Runyon was in attendance at the 6.15.2016 session. Ms. White said she would correct the error.

{{{Commissioner Kramer moved to approve the consent agenda with noted corrections to the 6.15.2016 minutes. Commissioner Hege seconded the motion which passed unanimously.}}}

#### **Agenda Item – Budget Adjustment**

Finance Director Mike Middleton explained that the adjustment is not a new appropriation but rather a transfer of appropriated funds within the Household Hazardous Waste category. The funds will be transferred from Capital Outlay to Materials and Services to cover higher than anticipated contracted services.

Commissioner Kramer said that this is happening through the IGA with six cities and three counties to remove more and more hazardous waste out of our environment which is what the program is designed to do. He added that going forward they will adjust the budget to accommodate the increased activity.

{{{Commissioner Kramer moved to approve Resolution 16-017 transferring appropriations within a fund. Commissioner Hege seconded the motion which passed unanimously.}}}

Chair Runyon adjourned the session at 9:09 a.m.

#### **Summary of Actions**

##### **Motions Passed**

- To approve the FLAP Grant application to repair a portion of Dufur Valley Road.



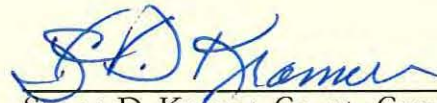
WASCO COUNTY BOARD OF COMMISSIONERS  
SPECIAL SESSION  
JUNE 30, 2016  
PAGE 3

- To approve the consent agenda with noted corrections to the 6.15.2016 minutes.
- To approve Resolution 16-017 transferring appropriations within a fund.

Wasco County  
Board of Commissioners

  
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Rod L. Runyon, Board Chair

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Scott C. Hege, County Commissioner

  
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Steven D. Kramer, County Commissioner

**WASCO COUNTY BOARD OF COMMISSIONERS  
SPECIAL SESSION  
JUNE 30, 2016**

**CONSENT AGENDA**

1. [6.15.2016 Regular Session Minutes](#)



WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016

PRESENT: Scott Hege, County Commissioner  
Steve Kramer, County Commissioner  
STAFF: Tyler Stone, Administrative Officer  
Kathy White, Executive Assistant  
ABSENT: Rod Runyon, Commission Chair

At 9:00 a.m. Chair Runyon opened the Regular Session of the Board of Commissioners with the Pledge of Allegiance. Ms. White asked to add the 6.9.2016 Town Hall Minutes to the Consent Agenda noting that earlier in the week the Board had been provided the minutes for review.

<b>Discussion List – GIS Contracts</b>
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GIS Coordinator Tycho Granville stated that these are the standard annual contracts with partners for GIS support; we have worked with these partners since 2000.

Chair Runyon noted that the fees are different for some entities. Mr. Granville responded that the City of The Dalles combines city and urban renewal zones; Sherman County's pricing is based on a document fee which makes it variable. He added that we are more of a backup for Sherman County although new staffing there will probably cause their usage to increase for a time.

Commissioner Hege commented that the contracts are essentially the same and asked if the partners have access to the LIDAR data. Mr. Granville replied that they do but none are currently using it; it takes a lot of space and their networks are not built for that.

**{{{Commissioner Hege moved to approve the Intergovernmental Agreement between Wasco County and Mid-Columbia Fire & Rescue for GIS Services. Commissioner Kramer seconded the motion which passed unanimously.}}}**

**{{{Commissioner Kramer moved to approve the Intergovernmental Agreement between Wasco County and Northern Wasco Public Utility District for GIS Services. Commissioner Hege seconded the motion which passed unanimously.}}}**

**{{{Commissioner Hege moved to approve the Intergovernmental Agreement between Wasco County and Sherman County for GIS Services. Commissioner Kramer seconded the motion which passed unanimously.}}}**

**{{{Commissioner Kramer moved to approve the Intergovernmental Agreement between Wasco County and City of The Dalles for GIS Services. Commissioner Hege seconded the motion which passed unanimously.}}}**

<b>Discussion List – ORMAP Contract</b>
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Mr. Granville explained that this contract is associated with a Department of Revenue grant to remap the County over a five year period; Wasco County's contribution will be staff in-kind. He noted that the black lines on the hard-copy maps provided to the Board (attached) are where the map lines are currently set – it is clear that in many cases, they are inaccurate. County Assessor Jill Amery added that the work has already begun.

Commissioner Hege observed that this is a one-year grant in a five-year process; he asked if grant funding will continue to move the project forward through the five years. Mr. Granville replied that it would, adding that Wasco County is a high priority as the most other counties are already much further along in the process.

**{{{Commissioner Kramer moved to approve Department of Revenue ORMAP Intergovernmental Agreement Contract #3543-16. Commissioner Hege seconded the motion which passed unanimously.}}}**

Chair Runyon commented that at the AOC Spring Conference they were learning about emergency preparedness. He asked if GIS has been working with the County's Emergency Manager. Tycho replied that they are working together to replace maps, some

of which are from the 1960s and need to be updated.

**Public Comment**

Widge Johnson asked if the Board is taking a position on oil trains moving through the Gorge and if there will be any town halls held on the topic.

Chair Runyon replied that the Board has been attending meetings on the topic and have been in contact with legislators. He reported that last week the Board held a town hall in Maupin where the subject was a main topic of discussion. He said that for the most part, the County's role has been in emergency response to the recent derailment. He added that we are all concerned about safety first. Mr. Stone said that the City of The Dalles will be having something regarding the issue.

Ms. Johnson stated that there should be some way to get the information out to the public and give them the opportunity for input. She said that the population of The Dalles feels like they are not getting information.

Chair Runyon said that Senators Merkley and Wyden held a meeting in Mosier Sunday; the Fire Chief was very complimentary about the Union Pacific response to the accident. Commissioner Hege stated that he would talk with City of The Dalles Mayor Steve Lawrence about their plans. He noted that one challenge with holding too many meetings is that people get burned out; he said he would be open to a joint City/County meeting if that is appropriate.

Commissioner Kramer stated that he is still gathering information; he agrees that safety is the number one concern but it is a complex issue and he has not made up his mind.

**Discussion List – Designation of Newspaper**

Ms. White explained that the designation of a newspaper is a statutory requirement in the foreclosure process for the Assessor's office. The designation is made annually and determines what publication will be used to notice properties being taken by the County for nonpayment of property taxes. Ms. Amery said that they are currently issuing warrants for properties that are four years past due; the warrant says that the County owns the property but starts the clock for a two-year redemption period. At the end of the redemption period, unredeemed properties are taken in foreclosure – it is that list of properties that is published.



**{{{Commissioner Kramer moved to approve Order 16-053 designating The Dalles Chronicle for the publication of the annual tax foreclosure list. Commissioner Hege seconded the motion which passed unanimously.}}}**

#### **Discussion List – Watershed Appointment**

Ms. White explained that the position being filled has traditionally been held by a representative from ODFW and was most recently held by Janeen Tervo who is no longer at the Barlow District station. She said that the Soil and Water Conservation District worked with ODFW to identify a replacement and is recommending that Chris Rossel be appointed to fill the vacancy.

Commissioner Kramer stated that Mr. Rossel will be a great addition to the Council.

**{{{Commissioner Kramer moved to approve Order 16-043 appointing Chris Rossel to the 15-Mile Watershed Council. Commissioner Hege seconded the motion which passed unanimously.}}}**

#### **Consent Agenda – 6.1.2016 & 6.9.2016 Minutes/Reappointment Orders**

**{{{Chair Runyon moved to approve the Consent Agenda with the addition of the 6.9.2016 Town Hall minutes. Commissioner Hege noted that one of the orders reappoints him to BOPTA. Commissioner Kramer seconded the motion which passed unanimously.}}}**

#### **Discussion List – MCEDD/EDC**

##### OIB APPOINTMENT

MCEDD Project Manager Carrie Pipinich reviewed the Oregon Investment Board announcement and reported that they have not received any applications in response to the posting. She stated that they are looking for someone with finance or economic development experience. She said that the County has two seats on the Board and there are term limits on the appointments – Ken Bailey is not eligible for reappointment. She asked if the Board would prefer a new close date or to set it to be open until filled. Commissioner Hege replied that he would rather set it to be open until filled.

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 5

MCEDD ANNUAL IGA

Ms. Pipinich said that MCEDD made a request for the County to increase their contribution to \$45,000 to allow for more project work; the scope of work has been revised to reflect the increased financial support. She noted that some of the work being done includes Dufur, Wamic and Mosier Open for Business and Broadband Committees; technical assistance for grant writing; project development; community enhancement and leveraging that work to get more investments for economic development. In addition, they are developing long-term strategies and are hopeful that the investment from the County will accelerate their progress.

Commissioner Kramer commented that NACo has a clearing house for grant opportunities that we should use to identify available funding. He said he would like to follow-up to determine if the EDC, as a County partner, could use that as a resource.

Commissioner Hege said that at the last meeting he heard about a new committee being considered. Ms. Pipinich confirmed, saying that they are interested in exploring the economy of agriculture and what support MCEDD could provide for that. She reported that Economic Development Commissioner Dean McAllister is connected to the Farm Bureau and may be able to facilitate that; she will bring it back to the Board in the fall.

**{{{Commissioner Kramer moved to approve the Intergovernmental Agreement between Wasco County and Mid-Columbia Economic Development District for the 2016-2017 Fiscal Year. Commissioner Hege seconded the motion which passed unanimously.}}}**

EDC QUARTERLY REPORT

Ms. Pipinich reviewed the report included in the packet. She reported that the assessment for Wamic's water system should be completed by fall; the Dufur committee has been very busy – Mayor Wallace and the Dufur Chamber are engaged in a community visioning process.

Chair Runyon commented that there seems to be a trend regarding water issues – it is not just an individual community but is across the County. Ms. Pipinich agreed and said that they are working on helping to find solutions. She stated that they want to think

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 6

comprehensively to address the issue as a whole. She observed that the approach has been tried previously and it has always come back around to individual communities; she hopes they can find a broader solution. She noted that Mosier has water issues as well and to add to that, now find themselves with waste water issues.

Ms. Pipinich went on to say that Maupin's broadband project is moving forward; they hope to have a winter construction date. She stated that the project will get fiber in Maupin and will allow a couple of cell towers to connect. She added that Dufur School will be bringing more fiber into that community.

Ms. Pipinich continued to review her report concluding with the announcement that Joan Silver has submitted her letter of retirement as EDC Chair; Kathy Ursprung will be Chair starting July 1<sup>st</sup> with Daniel Hunter as Vice-Chair.

Chair Runyon pointed out that Commissioner Hege was instrumental in the EDC's shift from being more reactive than proactive and asked what his thoughts are on the change as it has unfolded. Commissioner Hege replied that it has definitely become a more proactive organization; the people on the Commission are exceptional, have so much to offer and are very willing to contribute their time and talents. He said that a small amount of resources are being leveraged to get a lot done. He stated that while there will still be projects that languish; many more are taking steps forward.

<b>Agenda Item – Enterprise Zones Update</b>
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Enterprise Zone Manager Daniel Hunter reviewed his report (included in packet) saying that he looked back ten years to current for impact. He stated that there are ten active abatements, three of which are Design LLC. The first of the three Design LLC abatements will expire next year. Two other abatements expired last year – Phyto Technology and Sunshine Mill. Most of the 244 people employed by the ten actively abated businesses are making far greater than the local average income.

Commissioner Hege read the last paragraph of the report: "Looking at this date, it is quite clear to me that The Dalles-Wasco County Enterprise Zone has had its desired effect. Employment and wages are up, and new commercial development has taken place that has increased the property value in the Enterprise Zone." He noted that Wasco County is ahead of the State on average and has been since the recession. He stated that it is hard to point to any one thing, but the reality is that we are doing better than the rest

of the state and the trend is curving up in our favor.”

### **Department Directors**

Interim Finance Director Debbie Smith-Wagar introduced Mike Middleton, as Wasco County’s newly-hired Finance Director. She stated that although she will be staying on for a while to ensure a smooth transition, she will be leaving the County in good hands. Mr. Middleton said that he is glad to be here; he is originally from Idaho but most recently lived with his family in Sitka, Alaska. He said that he is looking forward to being here, exploring the area and the Finance Office.

Ms. Smith Wagar reported that she is working to get the audit wrapped up which will go much faster now that Mr. Middleton is onboard.

### **Agenda Item – EZ Quick Projects**

Commissioner Hege explained that this is the next step in the decision that was made by the City of The Dalles and Wasco County – joint sponsors of the third Design LLC Enterprise Zone – to distribute \$250,000 of the initial fee from that abatement for projects that will have an immediate impact. He reviewed the list, included in the Board packet, saying that the intent is to distribute funds for projects that can be done quickly and to distribute to a number of projects for a broader impact. He said that the City has already approved this list; if the Board approves, we will be able to distribute funds fairly quickly. He stated that some of the proposed recipients are very excited as they had no other avenues for funding.

Commissioner Kramer said that as a Dufur Park Board member, he can say that this will be a tremendous help. He noted that it is a volunteer position and there is no personal gain in it for him. Commissioner Hege said that the Dufur project may be able to be in place for this season.

Chair Runyon stated that this is a fair approach and helps a lot of people. Commissioner Hege noted that the initial minimum fee will be trued up as the plans are finalized for the building.

County Clerk Lisa Gambee asked if these funds will be available on an annual basis. Commissioner Hege replied that these funds are coming from the initial fee which is a one-time payment. He explained that in a couple of years when the building is occupied,

they will pay an annual fee; how those funds will be distributed has not been determined – there will be a lot of work that goes into those decisions.

Ms. Gambee asked if it would be possible for South Wasco County to get into the mix for future consideration. Commissioner Hege replied that Wasco County will get a share of the annual fee and can determine what is done with those funds. He said that the next year will see a lot of discussions around this topic; some want the money divided based on the tax rate, some want to select one big project to fund and there are many other ideas in between.

**{{{Chair Runyon moved to accept the Wasco County/City of The Dalles Immediate Opportunity Projects list as presented. Commissioner Kramer seconded the motion which passed unanimously.}}}**

<b>Agenda Item – Archival Book Repairs</b>
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Ms. Gambee stated she is here to propose a vendor for archival book restoration, adding that her office is charged with maintaining the integrity of archival materials. She said that the quote for the work exceeds her authority to approve.

Recordings Deputy Paul Bowers explained that there is an ORS requirement as a vital business to preserve legal titles, historical heritage, genealogy records, etc. He reported that he contacted four companies; one was eight months out to start the work and therefore did not submit a quote. He said that he conducted phone interviews with the other three companies; DPS is competitive and offered good quality. While Peeler submitted the lowest quote, they are a mobile service and cannot offer the quality provided by a controlled environment. He said that he also felt we can work well with DPS.

Ms. Gambee observed that another advantage of DPS was a flat price rather than a price range. She said that they will also scan all the documents; all the Clerk's staff will have to do is to index the images. She reported that we already have a lot of documents that have been scanned but not indexed and plan to hire a company to do the indexing which feeds into the County's strategic plan to use technology to create pathways for citizens – this will allow us to get that done more quickly.

Mr. Stone commented that the Clerk's Office has done well in following the County's

process and evaluating vendors.

Commissioner Hege concurred, saying that the information provided to the Board sets the bar very high for other departments.

**{{{Commissioner Kramer moved to accept the Clerk's recommendation to engage DPS to preserve County records. Commissioner Hege seconded the motion which passed unanimously.}}}**

Ms. Gambee complimented Mr. Bowers on the extensive amount of work he did with the three vendors. She added that they had hoped to do five books this year but have scaled that back to three in response to budgetary considerations. She said that there is a dedicated fund for preservation that does not touch the general fund.

Chair Runyon said that he was away during the election but wanted to take note of the exceptional work done by the Clerk's office on a big election.

<b>Agenda Item – County Logo</b>
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Ms. Gambee reminded the Board that the County recently launched a new strategic plan and organizational culture; part of that effort is to create a unified County brand. She said that the County currently uses five or six logos throughout the organization which leads to a fractured perception of the County. She said that the logo team began with the idea of creating a unified logo that would reflect the vision statement: Pathways to Prosperity. They started with sketches and discussions and narrowed selections until they had three to send to local Graphic Designer Dixie Lira; in addition, they asked Ms. Lira to submit three logos of her own design. The finished work was presented to the Management Team.

Ms. Gambee continued by saying that the Management Team narrowed the selections to two and then did a google forum survey to get employee feedback. Through that process, the badge emblem was selected to recommend as the County's unified logo. She said that this logo, if approved, will be used in email signatures, letterhead, vehicle signage, business cards, etc. She said that the roll-out will be gradual – immediate usage will be seen in emails, letterhead, etc. with a slower roll-out for signage and business cards. She stated that she is here to ask the Board's approval for the new logo.

Chair Runyon asked if materials bearing the current logo will continue to be used until



WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 10

supplies are exhausted before replacing them with items displaying the new logo. Ms. Gambee replied affirmatively saying that most of the materials will be designed by the end of the year but implementation will be slower. However, the new logo can appear immediately on social media, the new website, etc.

Ms. Gambee reported that she and IT Director Paul Ferguson recently met with Revise for the website kickoff – very exciting. She announced that there will be a public survey for the website to allow the public to provide feedback on how they use the County site. She said that the new site will be mobile responsive which is an important component for our geographically dispersed County population.

Mr. Stone explained that the logo work had to be complete before the website kickoff as the color scheme will be used throughout the site. He asked Ms. Gambee to elaborate on how the logo ties into the vision statement.



Ms. Gambee explained that “pioneering” is not so much about our pioneering history; it is more about looking at new ways to pursue prosperity with a nod to the past. She said that the team was looking for a little more modern look rather than something with covered wagons. The conversation around “pathways” included everything from deer trails to railways and kayaks. From a strategic perspective, we are trying to open pathways for citizens – we cannot make them go but we can provide direction and opportunity; that is where the tick marks come in to indicate both a compass and a bright future which ties into prosperity.

Ms. Gambee went on to say that the mountain is a nod to Mt. Hood which is a dominant feature of our landscape. The pathways at the bottom, in both blue and green, recognize the agricultural nature of our county and its location on the Columbia River. Mr. Stone

pointed out that the leaves at the bottom appear to be wheat but are really just a nod to agriculture – we tried to get cherries in but it didn't work out.

Chair Runyon commended the team on seeking employee input; Commissioner Hege agreed saying that they did a great job.

**{{{Commissioner Kramer moved to approve Resolution 16-016 establishing a unified logo for Wasco County. Commissioner Hege seconded the motion which passed unanimously.}}}**

Ms. Gambie said that she would like to recognize the team which included Angie Brewer, Jaime Solars, Juston Huffman, Kathy White and herself. She said that the team work at Wasco County is what is so gratifying about working here.

Chair Runyon called a recess at 10:38 a.m.

The session reconvened at 10:43 a.m.

<b>Agenda Item – Public Works</b>
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WEED CONTRACTS

Public Works Director Arthur Smith said that the terms of the Warm Springs contract are similar to previous contracts; the contract goes through 12.31.2017 with a lump sum payment of \$50,000 for Weed & Pest to spray noxious weeds on the Warm Springs Reservation. He said that there is an increase in our rates to reflect our cost increases. He added that the contract has been reviewed by legal counsel.

**{{{Commissioner Kramer moved to approve the Confederated Tribes of Warm Springs Reservation of Oregon contract agreement with Wasco County Weed Department for noxious weed control. Commissioner Hege seconded the motion which passed unanimously.}}}**

Mr. Smith said that the Forest Service has transitioned to what they call stewardship contracting. The Mt. Hood National Forest contract is for an amount up to \$146,820. He stated that their worksheet includes County cooperation with the National Forest – work that we do on the roads that service federal lands. He noted that the financial plan is a

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 12

little confusing; basically, over the next two seasons the County will spray and receive up to \$146,820 for that work.

**{{{Commissioner Hege moved to approve Participating Agreement 16-PA-11060600-014 between Wasco County Public Works and Department of Agriculture Forest Service Mt. Hood National Forest for noxious weed management. Commissioner Kramer seconded the motion which passed unanimously.}}}**

WASCO COUNTY ROADS

Mr. Smith reviewed a power point presentation (attached). He stated that 60% of the roads in Wasco County are County roads with 75 million vehicle miles per day are traveled on those roads which are organized into five road maintenance districts. He went on to review the rating system for roads explaining that County roads were historically at 85% consistently but reduced maintenance in response to decreasing budgets has caused the overall rating to fall to 73% on average.

Mr. Smith stated that paved roads are inspected annually; gravel roads are inspected every other year – gravel roads rating system goes from 1-5. Once a gravel road rating falls below three the cost of repair rises dramatically. Gravel roads used to be bladed four times each year and are now being bladed twice each year and are on average at a 3.3 rating.

Mr. Smith outlined the succession plan for his road crew, eight of whom will be eligible for retirement over the next three years – that is 40% of the road crew workforce. He will be hiring for positions to begin training with the more experienced crew for a smooth transition.

Mr. Smith reported that the fleet is aging. Equipment should be turned over in 10-15 years – we have surpassed that throughout the fleet. The old equipment is less efficient and less effective; it also has higher maintenance costs and lower resale value. He plans to replace equipment as he can.

Mr. Smith stated that his department has received two unexpected SRS payments; that, along with lower market prices, have resulted in a higher than anticipated beginning fund

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 13

balance of \$5.25 million. Some of those funds will be spent down to increase the number of miles receiving attention this fiscal year. He observed that a small investment now will create a bridge to a State funding packet – we are optimistic that there will be a State funding package this year. He said that the current plan is to address 30 or more miles of road this year – that will start running the ratings upward and put us on a 10-year maintenance schedule which is adequate to maintain a good average rating for all the roads. He said that the majority of work will be done during this calendar year – 19 miles this summer – and 15 miles in the spring; they will start with the roads in the worst condition. In addition they will be adding rock to the gravel roads for a more sound gravel road system.

Commissioner Kramer asked how much of the work will be on Bakeoven Road. Mr. Smith replied that 11 miles of Bakeoven will receive maintenance this summer.

Commissioner Hege said that they want to remove the from the NORCOR site; that could be available for the County to use. Mr. Smith said that he would look into that.

Mr. Smith said that the County is adding three entry level positions to train them before retirements – they can be introduced to the safety program and the new culture as well as receiving training from a veteran crew. He said he is looking for the best people; we will get them trained and let them grow with us. Mr. Stone commented that this is truly in line with the culture we are building.

Chair Runyon noted that one thing that was discussed at the AOC in conjunction with the emergency preparedness agenda was that culverts need to be maintained to prevent floods. Mr. Smith responded that for smaller culverts on gravel roads, the crew stops to inspect and clean them out if possible or submit a recommendation for clearing if the job is bigger than they can do right then; if culverts appear to be too small, they are replaced. He stated that he is certified by the state to inspect bridges and culverts and does so regularly. He said he wants to be proactive to keep them all clear and flowing freely.

The Board thanked Mr. Smith for his efforts to keep the roads in good condition and said that they are in support of his plan. Mr. Smith pointed out that this level of County expenditure is not sustainable and will act as a bridge to increased State funding. He said that Wasco County is not unique, funds are needed throughout the State to help cities and counties maintain their infrastructure.

**Agenda Item – Mosier Train Derailment Update**

Sheriff Lane Magill stated that the train cars are cleaned up and soil remediation was done on Saturday; the waste treatment plant is being evaluated – the main manhole cover was broken along with sections of pipe on both sides. He said that the plan is to replace the entire length rather than just what was damaged. He reported that at the last Town Hall, held Saturday night and hosted by Union Pacific (UP), the announcement was made that the cause was a bolt that had sheared below the surface of the track. Sheriff Magill reported that a UP executive was on hand and said that Mosier School will get new carpeting and basketball court flooring; UP will work with local businesses and residents for damages – they have seven people dedicated to those claims. He said that on Sunday, Senators Wyden and Merkley were in Mosier and thanked all the first responders. Partners were called in to help, including Bingen, the Tribes, and Hood River. Chair Runyon pointed out that the first responders included the Wasco County Sheriff's Department and Emergency Manager.

Sheriff Magill went on to say that we will submit an invoice to UP and they will cover all the emergency response costs. He pointed out that Emergency Manager Juston Huffman has been on the job for just two months and did a great job. He said that it is a  $\frac{3}{4}$  time position and should be full-time. He said that he has looked at it before and been on the fence but is now convinced that we need to look at funding it at full-time to allow us to be more proactive.

Sheriff Magill reported that there will be a Mosier City Council meeting tonight; his department is working on a response to any protestors or anarchists that may appear; we support their first amendment rights but safety will be the top priority. He added that anyone on the tracks will be arrested.

Sheriff Magill said that there will be an after-action report. He said that he has been involved in incidents before, but never to this extent with a private industry. He said this has been the smoothest response he has ever participated in.

Chair Runyon commented that he appreciated the communication with Board members as events unfolded. Sheriff Magill said that Mr. Huffman has good ideas about how to improve those communications. He said we learn lessons through every incident. Chair Runyon said that we need republicize the Everbridge Citizen Alert system.

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 15

Mr. Stone asked if we can give some specific input for the after action report. Sheriff Magill replied that he and Mr. Huffman are compiling a list of who will be involved and will have each draft their observations to be included in one report; then there will be a meeting with one representative from each partner to finalize the report. He predicted that it will take several weeks to go through that process.

Commissioner Hege asked if they had been more specific about the cause of the derailment. Sheriff Magill responded that lags had been in place – if there is more than a three degree curvature, they use lags rather than spikes. The lags were generation two lags and have been upgraded to generation three. He reported that they looked into criminal activity but found no evidence to support that. Had it been sabotage, the derailment would have been up front – it was ten or twelve cars back. He stated that UP is increasing inspections and tests for the line.

Chair Runyon noted that the lag broke below the surface or it would have been detected by sensors. Sheriff Magill confirmed saying that they think it was a manufacturing flaw.

Commissioner Hege said that he hopes ODOT and WADOT can work for better responses as there were 4-5 hour travel delays. He said he thinks that could be improved. Chair Runyon noted that there was an accident on Hwy. 14 that added to the delay.

School District 21 Superintendent Candy Armstrong pointed out that this is another reason it is so important to keep County roads in good condition. She said that they were able to get kids moved over Seven Mile because the County road could handle that. She said that a lot of people were using the Dufur route to get to Hood River and a number of evacuees were hosted at Dry Hollow Elementary. She said that she cannot thank Sheriff Magill enough for the great job he did – the City, County and State law enforcement helped the schools through the situation. She said that federal representatives will be in the area Saturday; we need to make our voices heard for the SRS funding.

Ms. Johnson asked if the after action report will be available to the public. Commissioner Hege suggested that it might be presented in a public forum. Sheriff Magill replied that it is not a secret and could be presented publicly. He said one of the items already identified is that people were sent to The Dalles for shelter when Hood River is only five



minutes away from Mosier. He said that a town hall might be a good way to get the information out. He said that the evaluation will continue over the next six to twelve months.

### **Agenda Item – Annual Insurance Report**

County Insurance Agent Mike Courtney of Courtney Insurance reviewed the CIS and SAIF proposals:

#### CIS

This year the proposal continues General Liability with a limit of \$10,000,000 per occurrence and \$30,000,000 annual aggregate, subject to an aggregate deductible of \$57,126 or 50% of the pre-credit total contribution. The credit is \$35,704 or 31% of the contribution. Net cost of the General Liability is \$76,104 minimum or \$133,230 maximum. While the maximum might seem a bit high, the aggregate deductible program as saved the County over \$90,000 since implementation in 2008. CIS continues to include a \$1,000 High Risk charge for the Demolition Derby.

Automobile coverage provides a liability limit of \$10,000,000 per accident on 133 vehicles, including trailers. Also included is Uninsured/Underinsured Motorist and limited Medical. We continue to recommend self-insuring physical damage to the vehicles. Total Cost of the Liability/Automobile section is \$103,103.99 plus any charges incurred in the aggregate general liability deductible.

County-owned property is scheduled with a total insured value of \$49,655,073 which includes a 2% trended increase from last year. Deductible is \$5,000 except for the Limited Earthquake and Flood for which the deductible is \$25,000 for properties not located in special flood hazard areas – to his knowledge, we don't have any of those. Property coverage also includes Equipment Breakdown (formerly called Boiler and Machinery), subject to a deductible of \$1,000.

Total property contribution is \$89,069.15. Columbia Basin will reimburse for the building insurance at their location. He said that he does not have that exact amount yet but anticipates it will be approximately \$15,000. Crime Coverage has a limit of \$250,000 at a cost of \$775; the \$5,000 deductible applies to Crime.

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 17

The total cost of the CIS package is \$192,948.14, subject to a minor adjustment for vehicle changes submitted following the receipt of this proposal – this is less than a 2% increase over last year.

Mr. Stone noted that the County has consciously opted to not buy any excess earthquake coverage. After the AOC emergency preparedness meetings, he would like to know if the Board is interested in increasing that. Commissioner Hege replied that we can look at the costs but he is not sure we have a concern in this area as our seismic zone is fairly small. Mr. Courtney stated that we would expect additional coverage to be fairly expensive.

SAIF

Mr. Courtney congratulated management and employees for instituting a culture of safety that has led to significant reduction in injuries to our employees. As a result, Wasco County's experience rating modification is now .79, down from last year's .81 – these are the lowest in several years.

He said that generally, rates are modestly reduced for most classes; the premium is up significantly, primarily due to a payroll increase of approximately 20%. He stated that he recommends continuing the annual pre-pay option as the discount for pre-pay is 3.5% or \$4,037.

Commissioner Hege asked how our experience rating is compared to other counties. Mr. Stone said that the average is 1.0 so we are doing well.

**{{{Commissioner Kramer moved to accept the CIS insurance proposal as recommended by the County Insurance Agent. Commissioner Hege seconded the motion which passed unanimously.}}}**

**{{{Commissioner Kramer moved to approve the SAIF insurance proposal, Plan 2, as recommended by the County Insurance Agent. Commissioner Hege seconded the motion which passed unanimously.}}}**

<b>Fairgrounds Update</b>
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Mr. Stone reported that the groundskeeper will be out at least through the end of July at which time the situation will be reassessed. He stated that the Fair Board met last night

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 18

and would like to advertise for a temporary replacement to handle the groups using the facility throughout the summer. He said that there has been a lot of volunteer help plus the Facilities crew is spending a lot of time out there. One of the challenges they have faced is the replacement of the irrigation pump and the housing for that unit; the pump is operational as of yesterday but still needs someone onsite to run it. He said that the panels have been replaced at the rodeo corral and bathrooms are being covered by a contractor – cleaning one to four times daily depending on the size of the group. He said that the grounds look great.

Chair Runyon asked if our grounds person has any interest in the position. Mr. Stone replied that they have put that conversation on hold until we have a better idea of what is going to happen with the current groundskeeper.

Chair Runyon called for a recess at 12:08 p.m.

The Session reconvened at 6:00 p.m. at the Maupin Legion Hall – 311 Deschutes Ave, Maupin, OR.

<b>Work Session – Pine Hollow Reservoir</b>
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Chair Runyon asked that the attendees introduce themselves:

- Brian Norquist, Badger Irrigation District Board Member
- Dan VanVactor, Badger Irrigation District Board Member
- Emily Norquist, Badger Irrigation District Secretary
- Keith Mobley, South Wasco Park and Recreation District Counsel
- Denny Ross, South Wasco Park and Recreation District Advisory Committee Member
- Ray Johnson, South Wasco Park and Recreation District Advisory Committee Member
- Joe Holub, South Wasco Park and Recreation District Advisory Committee Member
- Bill Brackman, South Wasco Park and Recreation District Advisory Committee Member
- Stan Kelsey, South Wasco Park and Recreation District Advisory Committee Member

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 19

- Merle Hlavka, Wampin Rock
- Lisa Gambee, Wasco County Clerk
- Tyler Stone, Wasco County Administrative Officer
- Rod Runyon, Chair, Wasco County Board of Commissioners
- Scott Hege, County Commissioner
- Steve Kramer, County Commissioner
- Kathy White, Board Assistant

Chair Runyon said that public comment will be accepted throughout the meeting.

Mr. Stone said that the purpose of this meeting is to fulfill the requirements of the 1969 agreement between Pine Hollow Coop (now BID) and the Oregon Game Commission (now ODFW). The agreement states that there will be an annual meeting with the County, BID and other interested parties. The issues at hand are disagreements between parties for ownership, maintenance and repair of the boat ramps, easement liabilities and the proposed pathway for moving forward. He stated that the group has worked on this for over a year and these are the issues that continue to surface.

Mr. VanVactor said that BID entered into an agreement with the County, part of which included the granting of two easements; we have not been able to locate the signed and filed easements. The purpose of the easements was the construction of boat launching areas for the general public; the obligation to grant the easements continues to exist and BID is willing to do so.

Ms. Gambee said that the Pine Hollow agreement says that BID will grant the easements; the only other document from 1969 is an easement to the State of Oregon through the Game Commission and includes two routes for public access to be granted to Wasco County.

Chair Runyon said that we have been working for a long time to figure out a way to bring people together to get the boat ramps repaired and now we are spending time interpreting legalese. He noted that great strides we made with the formation of the South Wasco Park and Recreation District (SWPRD).

Mr. VanVactor said that the County paid for a title report which shows that BID owns the land under the boat ramps. He said that BID has a duty to grant the easements for

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 20

the boat ramps; the impasse is that BID wants clarification on maintenance. He said that he worked exhaustively with Commissioner Kramer before the formation of SWPRD to get it settled. He said that BID has provided a resolution that states if the easement is to be granted and the boat ramp rebuilt, BID Wants the County to stand behind the District.

Chair Runyon observed that SWPRD needs to have time as they are just getting started; the BID letter does not give them that time. Mr. VanVactor replied that BID just wants a guarantee from the County. Chair Runyon responded that we need to see where this is going to go.

Mr. VanVactor asked if the County acknowledges that BID owns the land. Mr. Stone replied that the documents are at best a “maybe.” Mr. VanVactor said that we need to agree on who owns the land; if we cannot agree on that, how can we agree on who builds the boat ramp.

Ms. Gambie said that in the report it says that BID owns the land to the high water mark and the County from that line on. For all intents and purposes, the two entities need to work together. She pointed out that layered on top of that is the easement granted to the Game Commission. Mr. VanVactor stated that the Game Commission easement is for ten feet around the lake to give pedestrian access for fishing. Ms. Gambie pointed out that no one except SWPRD wants the responsibility for the boat ramps.

Mr. Johnson said that when he worked for the department, he know about the easement. He said there was also an easement for access to the boat ramps. Mr. VanVactor interrupted by saying that if the water goes down, BID does not want people driving around the lake – the have the right to walk out and fish when the water is low. He said that there is a 1968 working agreement between the County and the Soil and Water Conservation District but no one has been able to find a signed copy of it. Mr. Stone noted that it is not in the Commission Journal and so was never approved.

Commissioner Kramer asked if the Game Commission easement is from the edge of the County road through the boat ramp to the water. Mr. VanVactor replied that it goes to 10 feet above the high water mark. Commissioner Kramer said that the Game Commission was granted an easement. Mr. VanVactor said that the easement is not to the boat ramp and haggling over that would not solve the problem; Rod French is not

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 21

going to take responsibility for the boat ramps. He said that there is an agreement with the Game Commission to meet annually with the County.

Chair Runyon pointed out that what BID is asking is for the County to guarantee sustainability forever which would encumber future Commissions. Mr. VanVactor replied that that is only if the County wants the easement; otherwise BID will remove the boat ramp on the north side of the reservoir. Chair Runyon asked what the hurry is to remove the ramp. Mr. VanVactor replied that there is no hurry if we are moving toward a solution.

Chair Runyon said that if SWPRD can find funding without a County guarantee, they could repair the ramp. Mr. VanVactor replied that they would have to come to BID for an easement. Chair Runyon asked if BID wants to see the ramp improved. Mr. VanVactor responded that BID has a problem with a high risk boat ramp and would love to see it solved; if the County or SWPRD is asking for an easement, BID will require in the easement an assurance of maintenance.

Commissioner Hege noted that while the north ramp is in disrepair, the south ramp is not; how does this requirement affect that ramp? Mr. VanVactor replied that in 1993 the County acknowledged ownership and got a grant to improve; that is why the south ramp is in better shape. If the County had not acknowledged ownership they could not have gotten the grant.

Commissioner Hege said that there is no County easement to the south boat ramp and asked who built the ramps. Mr. VanVactor replied that the County built the ramps.

Mr. Brackman said that the ownership issue is the same for both ramps; the north ramp failed due to poor construction and the fact that someone drove an excavator on it. He pointed out that the south ramp was similarly constructed so it can be expected to fail as well. He stated that the south ramp has a paved turnaround, pit toilets and a parking lot that will hold 20 trailers; there is a wooden toilet at the north ramp. Mr. Stone added that the wooden toilet has failed and cannot be used.

Mr. VanVactor said that there is also a nice piece of property that would be a good get for the district. He said that part of the structural problem at the north ramp is that the wind blows right into the north ramp and caused it to degrade more quickly – there is no rebar, just wire. He said that it is only the first 75 feet of the 150 foot ramp that broke –



WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 22

the bottom 75 feet is in good condition. He said that the County contributed \$68,000 to the original construction; in 1969, that was a good sum of money. The Game Commission contributed \$150,000. He said that it was a joint effort in good faith for economic development.

Mr. Holub said that if we don't get this settled, forming the district was useless; SWPRD will not be able to accomplish anything. He said that there needs to be an agreement with BID, the County and SWPRD. Ms. Gambee noted that the survey identified a lot of recreational needs other than the boat ramp; while it is one of the top identified issues, it is not the only one.

Mr. Hlavka observed that it is the most visible issue and not only affects the locals but impacts tourism as well. He said that if the boat ramp fails, public support of SWPRD will dissipate.

Chair Runyon said that the County wants to get the ball rolling; we just need to get past the requirement for a guarantee.

Mr. VanVactor said that BID thinks it owns the land and the County built the boat ramps. BID thinks there was an agreement for the County to maintain the ramps; simply standing behind SWPRD shouldn't cost the County anything if SWPRD performs. Mr. Stone noted that the same is true for BID. Mr. VanVactor stated that BID is a mutual benefit corporation to provide water to its members and has no obligation to the public other than to grant easements. He said that BID will not under any circumstances ever take responsibility for the ramps.

Mr. Stone said that the BID easement with Fish and Wildlife says that BID will provide public access. Mr. VanVactor repeated that BID is not obligated to maintain the boat ramp – that is the history.

Mr. Brackman asked if BID would be willing to give the land to SWPRD rather than granting an easement. Mr. VanVactor replied that that may be a good solution; the problem would be surveying costs, etc., but if SWPRD took responsibility and held BID harmless, it might be a solution.

Mr. Brackman pointed out that if you sell or give someone something, you are not

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 23

generally held harmless. Mr. VanVactor replied that he doesn't want to discourage it but has talked to Mr. Stone about deeding the land. Mr. Brackman said that it would put BID at less risk. Mr. VanVactor stated that BID wants to avoid liability.

Ms. Gambie said that having been involved with this process and being an area resident she understands that neither BID nor the County are in the business of providing recreation – that is why SWPRD was formed to be in that business. She said that having SWPRD in place, it makes sense to transfer the land to them for management so they can take it and run with it; we should support their success with no caveats – the citizens will support that.

Chair Runyon said that Mr. VanVactor had at first said that the issue was maintenance and is now saying that it is liability. Mr. VanVactor responded that it is the lack of maintenance that is an issue.

Mr. Holub asked what would happen if a boater ran over a skier – who is responsible; who would be sued. How do you hold us all harmless? Mr. VanVactor replied that BID has insurance; SWPRD will probably have that as well.

Chair Runyon read a letter from Frank Veenker, a Pine Hollow resident who could not attend this session, into the record:

“BID Board Members:

I wish that I could attend the meeting in person, but it was not possible.

It has become apparent that the Badger Irrigation District is doing their best to stop the newly formed South Wasco Park and Recreation District from repairing and maintaining the two existing boat ramps on Pine Hollow Reservoir.

I have three issues I would like to express:

- 1) I would remind BID that fishing and public water access takes precedence over all reservoir activities, including the BID drawdown of irrigation water.
- 2) I would think that BID would be a little more cooperative since it was the BID

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 24

that hired Cougar Construction Company to clean up their outflow ditch by using the north boat ramp to move their equipment. That was the final straw in cracking the ramp; which was witnessed and photographed while it happened. Then Cougar Construction approached another construction company to ask them what they could do about breaking the ramp.

- 3) I personally would like to know that since last season was designated a drought year and since I measured the reservoir level and it was down more than two feet in June, who is keeping track of the draw down and when is the overage use made up so as to average out, over a ten year period, one foot by July 1<sup>st</sup> as called for in the original agreement between the Pine Hollow Coop (now BID) and the Oregon Game Commission (now the ODFW).

Yours truly,  
Frank Veenker  
Permanent Resident of Pine Hollow”

Mr. Ross asked if people use the ramp in low water. Mr. VanVactor replied that they use it to fish. Mr. Ross asked which 75 feet needs repair. Mr. VanVactor said that the top part needs to be repaired. Mr. Brackman pointed out that it would probably be best to take it all out and build new.

Mr. Ross said he is looking forward to what needs to be done to get it rebuilt. He said that if SWPRD can get insurance and get BID out of the picture for liability, SWPRD could move forward. He stated that SWPRD has looked at costs and it is very expensive; the cost of removal will have to be determined as well so that it can be applied as in-kind for grant applications.

Mr. Brackman said that if the Marine Board can be involved it will not be so expensive but they have requirements; if we want their financial support, we have to build it their way. Mr. Ross asked how long it will take to know if the transfer of property to SWPRD is possible. Mr. Brackman said that there may be some zoning issues. Mr. VanVactor added that it might require a text amendment which is a pretty common solution.

Ms. Gambee noted that Mr. Mobley had previously proposed how a transfer of property could be handled and asked if he could provide some insight. Mr. Mobley replied that he

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 25

does not think it would be too difficult; it would need a survey and sign off from Planning. Mr. Brackman noted that BID would have to retain ownership of the water. Mr. VanVactor said he thinks that can be done.

Mr. Johnson asked if BID has to get approval for a draw down. Mr. VanVactor replied that they do not, Mr. Veenker is mistaken on that – one foot is available to BID without permission. He stated that last year was a drought and they had to get permission to draw down below; he said that he thinks that is limited to twice in a 10-year period. He said last year was unique and they appreciated the drought resolution from the Board of Commissioners.

Chair Runyon said it sounds like we are on to something with the property transfer. Ms. Gambee said that the land that supports the ramps is owned by BID; they would deed the land to SWPRD and there could be no contingencies upon it – that would give SWPRD legal ownership and would support grant applications.

Mr. VanVactor Stated that BID would probably want a reversion clause that if SWPRD does not maintain the ramps and they fail, it goes back to BID. He said that BID believes they have cooperated even though Mr. Stone does not agree; this is uncomfortable for BID.

Mr. Holub asked if it is true that BID hired Cougar Construction. Mr. VanVactor replied that they did not but it was suggested that BID would have a claim against Cougar for the damage. He said there is some merit to that and also some misunderstanding about that.

Commissioner Hege asked if giving the land to SWPRD would include both BID and the County. Ms. Gambee replied that it would. Mr. VanVactor said that it would be best to look at the whole package; the County should deed over the parking and bathrooms. He said there is some nice land there. Ms. Gambee said that the County would own the roads; according to County Surveyor Dan Boldt, there is a little ambiguity there that would have to be resolved. If both entities deed their piece of the property, SWPRD would still work with the County, BID and ODFW regarding the docks and other issues. Mr. VanVactor said there are a lot of issues BID would like to work with the County to resolve.

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 26

Mr. Brackman said that in transferring the land it would have to go beyond the ramp; there are people using the County right-of-way as their yard and that may be a potential problem – down the road we may find that someone has a nice porch on County easement.

Mr. Holub asked how much easement is needed to do maintenance and repair on the reservoir. Mr. VanVactor responded that BID has the right to use the 10 feet around the lake but there are some holes in that; those issues do not affect this discussion. He said that if people build docks, BID has the right to take them down and probably the responsibility to do so; docks that break loose could damage the dam. He stated that he does not think BID needs more access than what they already have. BID is charged with maintaining the dam to store water and has a safety plan in case of a breach.

Mr. Mobley suggested that he work with Mr. Boldt to put together some deeds to review and put in some stakes to outline the proposed boundaries so people can weigh in. He said he would volunteer to do that work with Mr. Boldt to see what is needed to convey the property to SWPRD. Commissioner Kramer suggested that they include Planning Director Angie Brewer for the planning aspect of the transfer.

Mr. Hlavka said that two entities have the property so to facilitate that it would take a combination of both of the properties. Mr. Mobely confirmed that they will include both in their proposal.

Chair Runyon pointed out that there will obviously be a cost. Mr. VanVactor stated that BID will not spend any money; they will review the deed and offer suggestions. Chair Runyon questioned that BID thinks it is a good idea but does not want to partner. He said he thinks the transfer is an area worth pursuing.

Mr. VanVactor said that BID will donate the land; of course, the BID board would have to approve the transfer.

Chair Runyon asked Mr. Norquist if it seems fair and reasonable to him to do this and not share the cost. Mr. Norquist replied that they would have to get approval from the BID Board to share in any costs. Mr. VanVactor said that the Board has the power of the checkbook and he does not know what they would do.

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JUNE 15, 2016  
PAGE 27

Mr. Mobley said that his services will be at no cost. Mr. VanVactor said he would help Mr. Mobley with the work. Chair Runyon expressed his appreciation and said that this will not be solved tonight; we have laid out a path to follow toward a solution. Mr. Brackman said that SWPRD will need a point person with the County. Ms. Gambee stated that she will continue to fill that role. Chair Runyon said that he and the other Commissioners will need some time with the Administrative Officer and legal counsel to get some answers before we jump off the dock; he said those conversations will be expedited.

Mr. Johnson asked if Mr. Stone has any information from ODFW. Mr. Stone replied that there is another option. He said that the Game Commission holds the easements that are assignable and are willing to assign those easements to SWPRD. Mr. VanVactor asked if the Game Commission owns the ramps. Mr. Stone replied that they have sole easement that supersedes all others; the easement that was granted to Pine Hollow Coop says that there will be public access into and on . . . . The Game Commission owns the easement.

Mr. Stone went on to say that the Game Commission is willing to grant the easement to SWPRD; there is a reason that the easements were never given to the County – they were granted to the Game Commission. He said that that would be his recommendation. Mr. VanVactor stated that that takes the spirit of the meeting another way. Mr. Ross noted that there will still be a liability issue. Chair Runyon stated that there are two paths here to be investigated.

Ms. Gambee asked if it would be BID's preference to deed the land. Mr. VanVactor replied that he thinks that would work better. He asked that BID be kept informed of the progress.

Commissioner Hege noted that he had heard mention that SWPRD was not in support of the deed transfer. Mr. Brackman replied that they were not opposed to it but were concerned about the time, cost and possible complications of the process; an easement would be fast and easy.

Commissioner Hege said that if everyone is on the same page, it should take less time and there is a benefit for grant pursuit to owning the land. Mr. Brackman stated that he thinks everyone would agree that the documents that exist are at best murky. Commissioner Hege stated that he has not had a chance to explore the proposal but it



seems like ownership is a cleaner solution and his current thinking is that the cleaner the better as the current situation is untenable. He said that the District is a great thing and if they can have the ownership that would be an advantage to them and make liability more clear. Ms. Gambee added that it may address some of the other issues as well. Commissioner Hege said that he does not think it will take that long. Mr. Mobley agreed saying that this group has a lot of authority to make decisions.

Commissioner Hege asked if there are issues of costs. Mr. Stone responded that it could be expensive and time consuming but it has already been expensive and time consuming; if this gets us to a resolution, it would be worth it.

Mr. VanVactor stated that if BID grants an easement there would be a reversionary clause. He said that BID wants to facilitate a solution but does not want to spend the money; recreation is not our members' mission. Commissioner Hege noted that the same is true for the County. Mr. Stone pointed out that under the agreements both the County and BID have some responsibility for recreation and cannot wash their hands of that. He said that primary purpose of the reservoir is recreation. Mr. VanVactor said he does not think we need to debate this again.

Chair Runyon said that the research will begin now. He adjourned the session at 7:34 p.m.

<b>Summary of Actions</b>
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**Motions Passed**

- **To approve the Intergovernmental Agreement between Wasco County and Mid-Columbia Fire & Rescue for GIS Services.**
- **To approve the Intergovernmental Agreement between Wasco County and Northern Wasco Public Utility District for GIS Services.**
- **To approve the Intergovernmental Agreement between Wasco County and Sherman County for GIS Services.**
- **To approve the Intergovernmental Agreement between Wasco County and City of The Dalles for GIS Services.**
- **To approve Department of Revenue ORMAP Intergovernmental Agreement Contract #3543-16.**

- To approve Order 16-053 designating The Dalles Chronicle for the publication of the annual tax foreclosure list.
- To approve Order 16-043 appointing Chris Rossel to the 15-Mile Watershed Council.
- To approve the Consent Agenda with the addition of the 6.9.2016 Town Hall minutes – 6.1.2016 Regular Session Minutes, 6.9.2016 Town Hall Minutes, Reappointments as follows:
  - Order 16-040 Reappointing Phil Kaser to the 15-Mile Watershed Council
  - Order 16-041 Reappointing Bob Durham to the 15-Mile Watershed Council
  - Order 16-042 Reappointing Martin Underhill to the 15-Mile Watershed Council
  - Order 16-038 Reappointing Lowell Forman to the Farm Board of Review
  - Order 16-039 Reappointing Curtis Mayhew to the Farm Board of Review
  - Order 16-044 Reappointing Scott Hege to the Board of Property Tax Appeals
  - Order 16-046 Reappointing Del Cesar to the Board of Property Tax Appeals
  - Order 16-047 Reappointing Ken Polehn to the Board of Property Tax Appeals
  - Order 16-048 Reappointing Dee Ashley to the Board of Property Tax Appeals
  - Order 16-049 Reappointing John Hutchison to the Board of Property Tax Appeals
  - Order 16-050 Reappointing Vickie Ellett to the Board of Property Tax Appeals
  - Order 16-051 Reappointing Elwin Grout to the Special Transportation Funds Advisory Committee
  - Order 16-052 Reappointing Marilyn Richardson to the Special Transportation Funds Advisory Committee
- To approve the Intergovernmental Agreement between Wasco County and Mid-Columbia Economic Development District for the 2016-2017 Fiscal Year.

- To accept the Wasco County/City of The Dalles Immediate Opportunity Projects list as presented.
- To accept the Clerk's recommendation to engage DPS to preserve County records.
- To approve Resolution 16-016 establishing a unified logo for Wasco County.
- To approve the Confederated Tribes of Warm Springs Reservation of Oregon contract agreement with Wasco County Weed Department for noxious weed control.
- To approve Participating Agreement 16-PA-11060600-014 between Wasco County Public Works and Department of Agriculture Forest Service Mt. Hood National Forest for noxious weed management.
- To accept the CIS insurance proposal as recommended by the County Insurance Agent.
- To approve the SAIF insurance proposal, Plan 2, as recommended by the County Insurance Agent.

Wasco County  
Board of Commissioners

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Rod L. Runyon, Board Chair

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Scott C. Hege, County Commissioner

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Steven D. Kramer, County Commissioner

**Agenda Item**  
**Budget Adjustment**

- [Staff Memo](#)
- [Resolution 16-017 transferring appropriations within a fund](#)



# Wasco County Planning Department

*"Service, Sustainability & Solutions"*

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## Memo

To: Wasco County Board of Commissioners  
Mike Middleton, Wasco County Finance Director  
Debbie Smith-Wagar, Interim Wasco County Finance Director

From: Angie Brewer, Wasco County Planning Director  
David Skakel, Coordinator, Tri-County Hazardous Waste and Recycling Program

Date: June 24, 2016

Subject: Supplemental Budget Request FY 15/16

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The Tri-County Hazardous Waste and Recycling Program had an exceptional year for hazardous waste community collection events – with a higher than predicted turn out at all 18 events. The Program contracts with Stericycle, a third party, to provide safe collection, transportation and disposal of hazardous waste, including staff certified to handle the materials. The increased participation and collection has resulted in an increased cost for contracted services.

In addition, postage costs increased as a result of additional mailing addresses.

In preparation for the annual budget request process, the Program uses trend information from the last ten years to project anticipated costs and needs. This year's event participation was much higher than projected and requires an additional \$27,200 for contracted services, \$283 in insurance and bonds, and \$1,162 in postage costs (total of \$28,645). Approximately half of this cost can be absorbed by unspent funds within the same budget category of "Materials & Services" while the remainder will require a supplemental budget request.

Following the budget adjustments described below, using unspent funds, known costs (invoices received) indicate \$14,611 is still necessary to address the immediate need and pay for services rendered in FY15/16. Staff is requesting a budget adjustment to allow existing unused funds to offset these costs, and a transfer and additional \$20,000 from the Capital Outlay – Vehicles fund to ensure all unknown costs from outstanding invoices can be paid in a timely manner.

This request does not include any new services, projects or events and any unspent funds will be retained for the beginning balance of the FY16/17 budget.

Supplemental Budget Request (all transferred to Materials & Services budget line item 52000):

- Adjust \$14,034 unspent funds within Materials & Service budget to supplant Insurance and Bonds (line item 52113), Postage (line item 52116), and Contracted Services (line item 52401)
- Transfer \$12,208 unspent funds from Personnel Services (line item 51201)
- Transfer \$20,000 from Capital Outlay – Vehicles fund (line item 53201)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF TRANSFERRING	)	
APPROPRIATIONS WITHIN A FUND	)	RESOLUTION
	)	#16-017

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That there are requests for a transfer of appropriation in the Household Hazardous Waste Fund; and

IT FURTHER APPEARING TO THE BOARD: That the funding was unknown when the Wasco County Budget for Fiscal Year 2015-2016 was adopted.

NOW, THEREFORE, IT IS HEREBY RESOLVED: That \$20,000 in unanticipated requirements in materials and services are offset by a decreased

requirement in capital outlay of \$20,000. This is a change within the fund and does not increase the overall appropriation for the fund. The fiscal year 2015-16 budget is hereby amended as follows:

Fund	Classification	Increase/Decrease	
207	Materials & Services	\$20,000	Increase
207	Capital Outlays	-\$20,000	Decrease

DATED this 30<sup>th</sup> day of June, 2016.

WASCO COUNTY  
BOARD OF  
COMMISSIONERS

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Rod L. Runyon, Commission Chair

APPROVED AS TO FORM:

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Scott C. Hege, County Commissioner

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Kristen Campbell  
Wasco County Counsel

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Steven D. Kramer, County Commissioner